

## EVENT REPORT FORM

Type of event	Fourth Quality Assurance Committee meeting
Venue	Second on-line meeting
Date	15 September 2020
Organizer	
Reporting date	16 September 2020
Report author(s)	Milan Gocic, Maria Manuela Portela

### EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	25
Participants (organisations)	All SWARM partners excluding PWMCVV and UL
<b>Event description:</b>	
<p>The fourth QAC meeting of the Erasmus+ CBHE project "Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders" (SWARM) was held on-line as the second on-line meeting using Zoom platform as a tool for the meeting, on the 15th of September 2020. The purpose of the meeting was to discuss quality plan and activities of the QAC team in more details. All project partners took part into this meeting excluding representatives from the PWMCC VV and UL.</p>	

University of Nis



Strengthening of master curricula in water resources management  
for the Western Balkans HEIs and stakeholders

## Attachments

Agenda (pdf)	SWARM – Fourth QAC meeting agenda
Attendance list (pdf)	
Photos (jpg)	Photos on website
Presentations (pdf)	01 EACEA and external reviewer recommendations 02 Report on quality assessment
Other personal remarks	

## Organisation details

Date of event material release	15 September 2020
Date of participants list's finalisation	15 September 2020
Date of agenda finalisation	15 September 2020
Number of participants (according to the attendance list)	25
Comments	

### Problems encountered during the event preparation phase

Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

Strengths of the event and contributions or activities by participants	
Suggestions for the improvement	All partners should attend the meeting.
Any further comments	

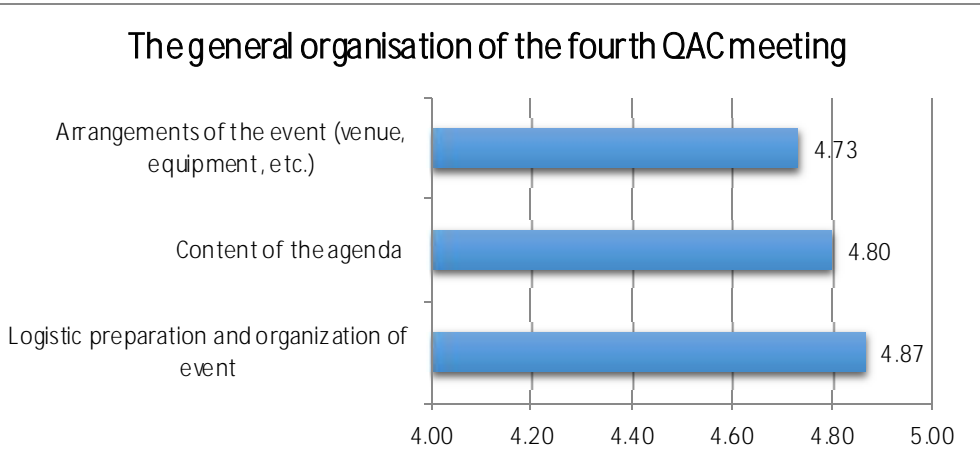
## Evaluation details

### Results of evaluation of the general organisation of the event

Description						
The general organization of the fourth QAC meeting is evaluated with very high marks.						
Table/Figure						
<b>The general organisation of the fourth QAC meeting</b>						
	Grading	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event		0	0	0	13.3	86.7
Content of the agenda		0	0	0	20.0	80.0
Arrangements of the event (venue, equipment, etc.)		0	0	0	26.7	73.3

**The general organisation of the fourth QAC meeting**



Component	Average Score
Arrangements of the event (venue, equipment, etc.)	4.73
Content of the agenda	4.80
Logistic preparation and organization of event	4.87

Results of evaluation of general working communication

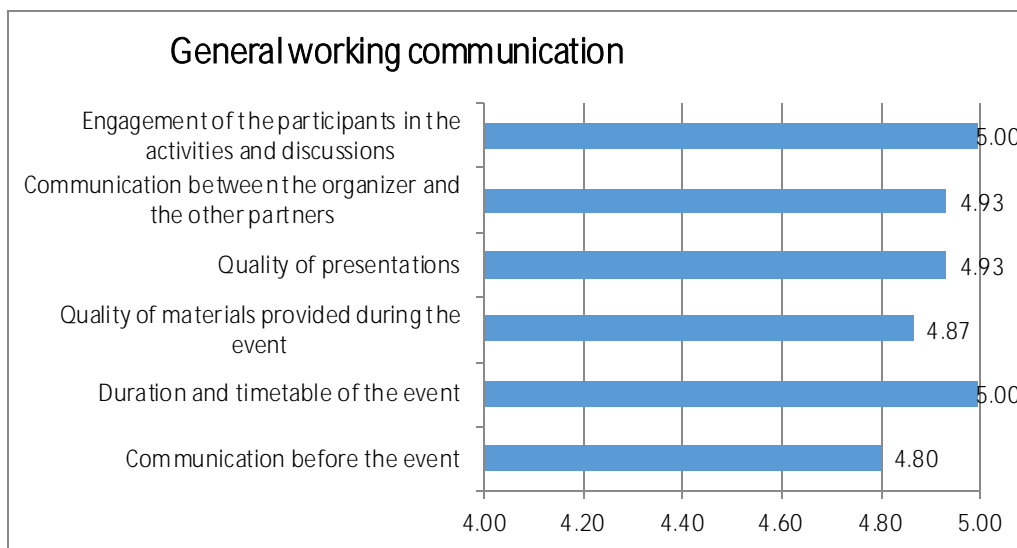
**Description**

The general working communication is evaluated with high marks. The event was organized to tally in line with the previous defined agenda.

**Table/Figure**

**General working communication**

Grading	Grading				
	Very poor	Poor	Good	Very Good	Excellent
Communication before the event	0	0	0	20.0	80.0
Duration and timetable of the event	0	0	0	0	100.0
Quality of materials provided during the event	0	0	0	13.3	86.7
Quality of presentations	0	0	0	6.7	93.3
Communication between the organizer and the other partners	0	0	0	6.7	93.3
Engagement of the participants in the activities and discussions	0	0	0	0	100.0



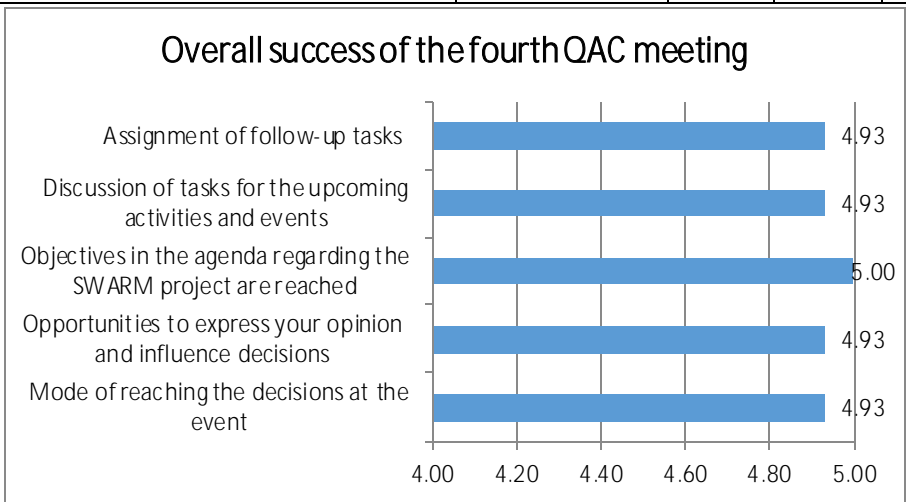
Results of evaluation of overall success of the event

**Description**

The overall success of the fourth QAC meeting is evaluated with high marks. There was a discussion of tasks for the upcoming QA activities.

**Table/Figure**

Overall success of the event					
Grading	Poor	Very poor	Good	Very Good	Excellent
Mode of reaching the decisions at the event	0	0	0	6.7	93.3
Opportunities to express your opinion and influence decisions	0	0	0	6.7	93.3
Objectives in the agenda regarding the SWARM project are reached	0	0	0	0	100.0
Discussion of tasks for the upcoming activities and events	0	0	0	6.7	93.3
Assignment of follow-up tasks	0	0	0	6.7	93.3



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Please indicate your suggestions for further event's improvement:

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